

Department of Education, Sport and Culture  
*Rheynn Ynsee as Paitchyn*

## Individuals or Organisations Applying for a Grant or Bursary

For financial assistance from the Isle of Man Arts Council for events in the financial year 1 April 2018 to 31 March 2019, complete the enclosed form and return it to the address below together with two letters of support/recommendation. The deadline dates for receipt of applications can be obtained at [www.iomarts.com](http://www.iomarts.com), by telephoning **+44 1624 694598** or emailing [isabella.hawke2@gov.im](mailto:isabella.hawke2@gov.im).

**Individuals or Organisation?** Grants and bursaries can be awarded to individuals, groups and established arts organisations resident or established in the Isle of Man. The results of your application will be relayed to you within one week of the funding meeting at which your application is considered. Please refer to funding guidance notes for further assistance.

**Please refer to the National Development Strategy for Culture and the Arts 2017-2027 and where possible demonstrate how your activity contributes to the aims and ambitions of the IOM Arts Council: <http://www.iomarts.com/news/press-release/the-national-development-strategy-for-culture-and-the-arts/>**

**Application Procedure:** Application forms and the Arts Council's funding strategy document can be downloaded from our website at [www.iomarts.com](http://www.iomarts.com). Funding interviews may be held as appropriate. Applications will not be considered retrospectively. Incomplete applications will not be considered for funding.

**Project Evaluation Form:** Recipients of grants are required to submit a Project Evaluation Form together with receipts for expenditure. Failure to return a completed End Project Evaluation Form together with substantiating receipts for expenditure will result in you being required to repay the amount awarded in full. The Arts Council reserves the right to use any information or photographs from the Evaluation Form/project to promote the work and community investment it achieves. Project Evaluation Forms can be downloaded at [www.iomarts.com](http://www.iomarts.com).

**It is a condition of all grant awards** that the money awarded is used only for the reason specified in your application.

**Publicity:** The Arts Council must be acknowledged in press releases/articles, interviews and on all publicity materials with the Arts Council logo (where appropriate) and the wording '*Supported by the Isle of Man Arts Council*'. A copy of our logos are available for download at [www.iomarts.com](http://www.iomarts.com).

**Failure to declare additional private or public income sources for funding application** (including Government, Culture Vannin, etc) may result in your application being denied.

If the applicant is indebted to any Government Department please notify the Arts Council by e-mail at [Isabella.hawke2@gov.im](mailto:Isabella.hawke2@gov.im) with the relevant information as this may affect your application.

**It is a condition of funding to organisations** that a copy of your latest audited accounts is held on our files. Please inform us by email at [Isabella.hawke2@gov.im](mailto:Isabella.hawke2@gov.im) if you do not have audited accounts so that we can discuss your application. **All sections of the application form must be completed.**

### For Office Use only

Date received:

CV Recd.  2 References Recd.  Form Completed

Checked by:

Authorised by:

# Grant/Bursary Application 2018-2019

(Financial Year 1 April 2018 to 31 March 2019)

## Applicant Details:

Full Name:

Name of Company:

If you are applying as a company or group What type of company or group are you?(charity, Voluntary, Professional)

Date of Birth

Address

Telephone Numbers:

Email address

Website and Social Media addresses

## Event Details:

Amount of grant sought

Art Form:

What is the Name of the activity or event that you would like us to support?

Dates of Activity

Venue/Establishment

Please give a brief outline (no more than 50 words) of what your company group does

Who do you believe will benefit from this project?

Myself	General Public	A specific group of people	Other
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

How will your event/activity benefit the community (no more than 50 words)

If your activity/event is customer/audience focused what is the target age? Tick all relevant boxes.

0-14 years	15-24 years	25 – 54 years	55-64 years	Over 65s	All age ranges	N/A
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Brief description of the activity, including if it has a particular focus audience (no more than 50 words)

Have you received grant funding from the Isle of Man Arts Council previously? If so please state details

How have you supported your work(or the work of the organisation) up until this point?

Do you consider yourself to work professionally as part of the Creative industries? If so which art form?

Or are you making this application as part of a leisure activity/Hobby? (please explain in no more than 25 words)

What other income sources do you have/are seeking over and above this grant?

Please give a full breakdown of principal costs, including those funded by other sources of income.

Item	Details	Estimated Costs
<b>Total amount applied for</b>		

**Please note: The Arts Council will not consider funding for hospitality for workshop participants, club members or event organisers. Only claims for performers or tutors may be included for funding purposes.**

Any other income secured for the event/project including Government funding	Source	Amount

How would the balance be found? (no more than 25 words)

Please confirm that you have included the following with your application form. Any incomplete applications with not be considered for funding.

- CV: Personal/professional CV for the applicant (if an individual)
- Two references/letters of support
- Please confirm that your application is complete
- You have demonstrated how your event/activity contributes to the aims and ambitions of the IOM Arts Council through the National Strategy for Culture and the Arts.

## Declaration

I hereby certify that all the information given on this application is true and accurate. If successful, I undertake to credit the Isle of Man Arts Council in **all publicity** and to abide by any conditions attached by the Isle of Man Arts Council. I agree to supply **proof of expenditure (receipts) and the Project Evaluation Form within one month of the end of project**. If the applicant is indebted to any Government Department please notify the Arts Council as this may affect your application.

Signature  Date

Print name

(If under 16 years of age, parent to sign and print name)

Signature

Print name  Relationship to applicant

## Arts Council Disclosure:

Details of your application may be shared with:

Department of Education, Sport and Culture  
Culture Vannin  
Manx Lottery Trust

Details taken from your application and End of Project Form will also feature as statistics in our quarterly Engagement reports and the 2018/2019 Arts Council Annual Report.

Should you be successful in gaining funding from the Arts Council details of your project/event and your financial award will be posted on our website (individual/organisation will take the place of your name)

Arts Engagement: As part of the funding process you will be required to submit copies of high resolution pictures of your event/project for our website and social media pages. This in turn will help to promote you(r) as an artist/event.

Please tick the box to confirm that you have read and agree to the terms and conditions

**Incomplete applications will not be considered for funding**

**Applications can be submitted electronically by email to:** [Isabella.hawke2@gov.im](mailto:Isabella.hawke2@gov.im)

**Alternatively send your completed form, together with your CV and two letters of support to:**

**Isabella Hawke**

Arts Business Executive

**Isle of Man Arts Council**

Department of Education, Sport and Culture  
Hamilton House  
Peel Road  
Douglas  
IM1 5EZ

For further information, deadline dates and meeting dates: [www.iomarts.com/funding](http://www.iomarts.com/funding)

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Follow Us on Twitter: <https://goo.gl/yw9qJm>

Follow us on Instagram: [arts\\_council\\_iom](https://www.instagram.com/arts_council_iom)